

Privacy Notice – Hydor AS

This privacy notice is to inform individuals and possible data subjects about what Hydor AS (“Hydor”) does to comply with the General Data Protection Regulation (“GDPR”), why we collect and store personal data and how we protect this data. In this notice personal data means any information about an individual from which the individual can be identified.

Hydor is a data controller

As a data controller, Hydor is responsible for collecting personal information. Hydor determines the purpose and way personal data is processed.

Hydor AS may be contacted at: Rådhusgata 25, 0158 Oslo and e-mail: uw@hydor.no.

The type of data Hydor collects

Depending on the individual business or internal process we may collect the following information:

- Contact information which relates to our business partners such as customers, insurance brokers, surveyors, correspondents, lawyers, banks or other contacts relevant to our business.
- Information about individuals involved in personal injury claims including health information.
- Personal information for the purpose of conducting sanctions checks, credit checks and similar screening.
- Personal information about our employees, former employees and individuals who apply to Hydor for work. We may collect sensitive personal data, such as medical information, if we need this to handle a personal injury claim. Sensitive personal data will only be used for the purpose it was provided for.

For what purpose does Hydor collect personal information

- To perform our duties towards both our risk carriers and customers in connection with issuing and administering policies.
- To Provide business partners relevant information about us, market updates and other relevant information about Hydor.
- Handle, monitor and pay claims prudently, considering the risk carriers' obligations under each policy issued by us on their behalf.
- To reduce the risk of fraud and criminal acts.
- To recruit personnel and ensure we comply with the regulatory and legal obligation that apply to Hydor as an employer.

How Hydor collects personal information

- The majority of personal information is provided directly by each individual. Any personal information including sensitive data, required in respect of personal injury claims, is obtained from the individuals via our clients, their insurance brokers, our correspondents or other representatives of our customers.
- If required we may also gather publicly accessible personal information from external sources such as public registers, web sites or similar resources.

How long will we store personal data

- . The retention of personal data is periodically reviewed. Personal data which is no longer required for business, legal, regulatory, tax or accounting purposes will be securely deleted.

Sharing of personal information

- Personal information may be shared with regulatory agencies, courts, governmental officials or other authorities when required by law.
- If necessary we may share personal information with trusted parties such as lawyers, correspondents, medical repatriation specialists who are instructed by Hydor to assist with particular claims. These third parties may be located outside the EU/EEA. We will ensure that the transfer of personal data outside of the EU/EEA will be secure and in compliance with applicable statutory requirements.
- Personal information provided by employees in relation to their employment may also be provided to our pension insurance providers and to tax authorities as required by law.
- Access to sensitive personal data will be restricted to the claims personnel dealing with the claim.

The legal basis for lawful processing

Processing of personal data is necessary for compliance with the legal obligations which the controller is subject to, these may be found in Article 6(1)(B) of the GDPR. Contact information processed for marketing purposes only, is based on consent when required pursuant to Article 6(1)(a).

Sensitive personal data related to personal injury claims is processed to fulfil the legal obligations of the controller and found in Article 9(2)(f), this states that processing of sensitive personal data is permitted because it is necessary for the establishment, exercise or defense of a possible legal claim.

The rights of the data subjects.

GDPR grants certain rights to data subjects, these are:

- To request access to the data subject's personal data which we process.
- To request erasure or rectification of the data subject's personal data.
- The right for the data subject to withdraw their consent for the processing of their data and to object to certain processing.
- For the data subject to request the transfer of their personal data to a third party in certain situations.

If you are a data subject and wish to exercise your rights under GDPR then please e-mail us using uw@hydor.no